Materials Required to complete Board of Directors Application (2024 Cycle)

Individuals seeking to serve on the AWHONN Board of Directors are required to complete an online application. It is recommended that applicants compile all relevant materials as outlined below to expedite the application process in one setting. It may take approximately 30-45 minutes to complete. Applicants will be able to save the application if not completed in one visit.

Application checklist: (all required information)

1. Headshot photograph in .jpg format at least 150 pixels
2. Resume or CV in pdf format
3. Two (2) written reference letters (One reference must be from an AWHONN leader excluding current members of the Board of Directors, Nominating Committee or AWHONN staff.)
4. Written Letter of support from current employer
5. Education History for (4) Institutions (Name of Institution, Degree and Year)
6. List (5) most recent AWHONN Leadership Experiences (Position, Leadership Title, and Year)
7. List (5) most recent Non-AWHONN Leadership Experiences (Employer, Leadership Title, City and State, and Year)
8. Essay (In 250 words or less): Describe significant contributions you have made to AWHONN and/or in another professional leadership role. Include any examples where you have advanced the strategic agenda of AWHONN and/or other professional organizations.
9. Essay (In 250 words or less): Please describe your expertise or contributions related to promoting improved care for women and babies. Discuss this in terms of your position on Maternal Mortality and Morbidity, Workforce Diversity, and other racial and ethnic disparities in reproductive healthcare.
10. Essay (In 250 words or less): Please describe a significant leadership challenge that you have experienced, how you addressed it and relevant outcomes.
11. Essay (In 250 words or less): Please summarize why you want to serve on the AWHONN Board of Directors and, if elected, what you plan to accomplish as a member of the Board.
12. Bio-Sketch Essay (In 250 words or less): The Bio-sketch will represent a summary of your curriculum vitae or resume. Therefore, please limit your bio-sketch to 250 words in paragraph format. Please provide information related to yourself as if you were a guest speaker at an event for an introduction. Please be sure to include the following information in your bio-sketch:
   • Name and Credentials
   • Current Employment and Position
   • Work Experience (Years)
   • AWHONN Experience
   • Other Volunteer Leadership Experience
   • Education

13. Acknowledge, Affirm and Certify:
   a. I have read the AWHONN Bylaws
   b. I am a full, voting member of AWHONN at the time of my application and for the past 2 years.
   c. I understand that committing to a Board position requires a significant amount of time and work. I am committing to attend all Board meetings (even if scheduled in evenings or weekends), reviewing all materials in advance, and come prepared for discussions and to provide input.
d. I understand that should I be elected to the Board, I will provide (or be asked to provide) a platinum level donation ($1,000) to the Every Woman, Every Baby Fund (charitable gift, tax deductible) each year that I serve on the Board.

14. Acknowledge and Affirm (if elected, signed documents required):
   a. Conflict of Interest Disclosure
   b. Principles of Ethical Governance
   c. Board Expectations & Honoraria Policy